## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

OCTOBER 16, 2024

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, and Mike Burleson.

Others in attendance: Regina Houchin, Mario Cervantes. Jeff Eklund and Melissa Bergen attended telephonically.

The minutes of the September 18, 2024, regular meeting were read and approved on a motion by Albert Ghilarducci, second by Mike Burleson. Carried. (Ayes 4-AG, RG, MB; Absent 2).

Merced Moreno arrived to join the meeting at 5:34 PM

Samuel Ghilarducci arrived to join the meeting at 5:35 PM

# Accounts Payable

The Board reviewed the accounts payable for October 16, 2024. On a motion by Samuel Ghilarducci, second by Merced Moreno, the following checks were approved for payment:

M & O – Sewer $ 16,166.19 Vouchers #5318 - 5341 General – Water $ 17,107.32 Vouchers #5318 - 5341

Well #2 $ 3,015.73 Vouchers #5318 - 5341

Well #4 $ 1,287.35 Vouchers #5318 - 5341

Well #5 $ .00 Vouchers #5318 - 5341

Less: P/R Tax $ ( 28.69) to be paid with Payroll Returns

for a cash disbursement total of $37,547.90. Carried. (Ayes 5- AG, SG, RG, MM, MB).

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Thirty-Three customer accounts over 90 days totaled $13,118.33. Currently service to seven accounts has been shut off for non-payment. Five accounts have entered into payment arrangements to bring their accounts current. Four accounts are scheduled to be disconnected on October 28, 2024, and fifteen accounts are scheduled for disconnection on November 25, 2024. The remaining accounts have received notifications indicating their delinquency. Property owners for the remaining eight accounts have requested payment arrangements.

Review Bank Reconciliations and Manuel Journal Entries

Journal entries and bank reconciliations were presented to the board for review.

Correspondence:

* P G & E notification was made regarding the Peak Day Pricing rate plan. Well #5 will no longer have Bill protection as parr of the trial period. It guaranteed the fees would not exceed the time-of use plan. A True Up statement will arrive comparing Time of Use verses Peak Day Pricing.

Public Time:

None

District Business:

Mario Cervantes presented his September/October operator’s report. Responded to a sewer backup at 209 Dunford. Had to call out Roto Rotor to unplug. Continued inspection of Well #3 destruction. Meetings with CRC regarding destruction of Well #1. Continued daily monitoring of WWTP.

Jeff Eklund, P & P, reported on the following:

* Sewer Main Inspection Project – Still waiting for DFA to provide approval of amended Grant Schedule Extension and shifting of budget to Sanitary Sewer Maintenance Plan. Design work is still on hold pending approval.
* WWTP Engineering – Items pending: Tom Dodson CEQA Addendum. Expected to be completed and circulated for Board adoption in December. Meeting with Self Help, State, Mario, and Regina to finalize layout.
* CDBG Well 2 Booster-Hydro pneumatic Tank (CDBG funded) Tiger Tank should have the pressure vessel completed by February 2025. P & P completing plans and specifications for the booster pumps, piping/valves, and tank installation for bid in November.
* Well #2 Electrical Retrofit (CDBG funded) Scheduling electrical field review before the end of the month.
* CRC EHO-SEP – Generator has been ordered and is scheduled for delivery in May 2025. Well #3 has been destroyed. Coordination occurring related to demo of Well #3 facilities. Tank demolition will be performed by CRC.
* Destruction of Well #1 will be completed once facilities are demolished.
* Avantus Powerline Easement – Obtained ALTA survey showing slight changes and will review. Continue to work with Regina on Avantus easement requests.

The board reviewed the Will Serve Request for 280 W 4th Street. After discussion, Mike Burleson made a motion, second by Sanuel Ghilarducci to approve the request and authorized the secretary to submit the Will Serve Letter. Richard will sign once completed. Motion Carried. (Ayes 5- AG, SG, RG, MM, MB).

Attorney – Nothing

Secretary – Nothing

Chairman- Richard Garcia reported that a hearing will be held on February 21, 2025, on the SIGMA possible probation. There are two more tours scheduled prior to the hearing.

Directors – No comments

With no additional business, the meeting was adjourned at 6:02 P.M. The next meeting is scheduled for November 20, 2024, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board