## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

SEPTEMBER 18, 2024

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:31 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, Samuel Ghilarducci, Mike Burleson, and Merced Moreno.

Others in attendance: Regina Houchin, Mario Cervantes.

The minutes of the August 21, 2024, regular meeting were read and approved on a motion by Mike Burleson, second by Samuel Ghilarducci. Carried. (Ayes 5-AG, SG, RG, MM, MB).

Review Bank Reconciliations and Manuel Journal Entries

Samuel Ghilarducci, Clerk of the Board, was presented bank reconciliations and copies of the adjusted journal entries to review. There were no questions regarding the reconciliations or adjusted journal entries.

# Accounts Payable

The Board reviewed the accounts payable for September 18, 2024. On a motion by Albert Ghilarducci, second by Mike Burleson, the following checks were approved for payment:

M & O – Sewer $ 19,590.90 Vouchers #5295-5317 General – Water $ 13,361.91 Vouchers #5295-5317

 Well #2 $ 2,999.41 Vouchers #5295-5317

 Well #4 $ 4,404.84 Vouchers #5295-5317

 Well #5 $ 7,455.59 Vouchers #5267-5294

 Less: P/R Tax $ ( 22.95) to be paid with Payroll Returns

for a cash disbursement total of $47,789.70. Carried. (Ayes 5- AG, SG, RG, MM, MB).

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Twenty-six customer accounts over 90 days totaled $12,177.12. Required notifications have been mailed and disconnection notices hand delivered. Currently service to seven accounts has been shut off. Five accounts are scheduled to be disconnected on September 30, 2024, and six accounts are scheduled for disconnection on October 16, 2024. Property owners for the remaining eight accounts have requested payment arrangements.

Correspondence:

* Kern County Board of Supervisors notice of public hearing, for the application from California Resources Corporation to amend zoning map for the proposed Carbon TerraVault I Carbon Capture and Storage Project.

Public Time:

None

District Business:

Mario Cervantes presented his August/September operator’s report. Responded to two callouts to turn water off for non-payment. Wells #3 was removed for final destruction. Responded to a sewer backup at Meadow and Sudan. Called out R & R to unplug. Sewer back up at the WWTP.

Jeff Eklund, P & P was not present for the meeting but sent in information regarding on-going projects.

* Sewer Main Inspection Project – No changes since last month’s report.
* WWTP Engineering – Items pending: Tom Dodson CEQA Addendum. Submitted final to DFA. 30% of design completed. Self-Help approved P & P’s scope of work. Kickoff meeting with Buttonwillow staff will be scheduled this month.
* CDBG Well 2 Booster-Hydro pneumatic Tank (CDBG funded) Delivery is now expected early 2025. P & P to finalize construction plans and specifications (booster pumps, piping/valves, and tank installation) for bid in fall.
* Well #2 Electrical Retrofit (CDBG funded) Design will be integrated into the pump/hydropneumatic tank project.
* CRC EHO-SEP – Budget approved. Well #3 Destruction-Permits obtained, pump has been pulled. Bakersfield Well and Pump will destroy well 9/19/24. Ell #4 Generator – to be delivered by mid-2025.
* Tank demolition will be performed by CRC.

The Appraisal report from Merriman Hurst and Associates was presented to the board. Based on values of the appraisal the board felt comfortable with their previous recommendations.

Attorney Schroeter incorporated the suggested changes made by Jeff Eklund regarding future projects and made available a clean draft of the Easement Agreement for the board to review. After discussion, a motion was made by Samuel Ghilarducci, second by Albert Ghilarducci to accept the changes and forward the document to Avantus for review. Carried. (Ayes 5: RG, AG, SG, MB, MM)

Attorney – Nothing

Secretary – The board reviewed a proposal made by Ferguson Waterworks for a DATA Reader that would increase the efficiency of the monthly meter reads. The cost was $13,525.84. No action was taken.

Regina reported that she had responded to the items addressed in the 2023 Sanitary Survey.

Chairman- Richard Garcia reported that he had been invited to participate in a tour hosted by Buena Vista Water Storage District regarding SIGMA. His comments on the tour and at the dinner following were well received.

Directors – No comments

With no additional business, the meeting was adjourned at 6:39 P.M. The next meeting is scheduled for October 16, 2024, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board