## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

MAY 21, 2025

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:32 PM at the Ag Center, 289 Main Street, Buttonwillow, CA.

The following directors were present: Albert Ghilarducci, Samuel Ghilarducci, Mike Burleson, Richard Garcia, and Merced Moreno.

Others in attendance: Regina Houchin, and Mario Cervantes. Jeff Eklund and Melissa Bergen attended telephonically.

The minutes of April 16, 2025, regular meeting were read and approved on a motion by Albert Ghilarducci, second by Samuel Ghilarducci. Carried. (Ayes 5: RG, AG, SG, MB, MM)

# Accounts Payable

The Board reviewed the accounts payable for May 21, 2025. On a motion by Mike Burleson, second by Merced Moreno, the following checks were approved for payment:

M & O – Sewer $ 14,631.30 Vouchers #5489-5508 General – Water $ 7,336.85 Vouchers #5489-5508

Well #2 $ 331.77 Vouchers #5489-5508

Well #4 $ 3,131.67 Vouchers #5489-5508

Well #5 $ .00 Vouchers #5489-5508

Less: P/R Tax $ ( 17.21) to be paid with Payroll Returns

for a cash disbursement total of $25,414.38. Carried. (Ayes 5: RG, AG, SG, MB, MM).

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Forty-Three customer accounts over 90 days totaled $15,219.00 Currently service to ten customers has been shut off. Seven customers currently have payment arrangements to assist them in bringing their accounts current. The remaining customers have been notified of their delinquency and facing shut-off status.

Review Bank Reconciliations and Manual Journal Entries

The Board reviewed the April Bank Reconciliations and April/May Journal Entries. A motion was made by Samuel Ghilarducci, second by Albert Ghilarducci to acknowledge receipt of the reports. Upon further review, Samuel Ghilarducci will initial the documents. Carried. (Ayes 5: RG, AG, SG, MB, MM)

Correspondence:

None

Public Time:

No public was present.

District Business:

Mario Cervantes presented his April/May operator’s report. He responded to a call to turn off 156 W 2nd Street to allow customer to repair water line. Supervised removal of EC Panel at Well #1. Call out for a sewer backup at 209 Dunford. Block was on District’s side. PLC at Well #2 is not communicating with Well #5. The electrician was called out and ordered parts. The Recreation District is having trouble watering grounds due to the PLC issue. Soil samples were taken for the new WWTP.

Jeff Eklund, P & P, reported on the following:

* Sewer Collection System – Still waiting for State comments and approval.
* WWTP Project –RoWD – Geotech borings completed, awaiting report. SHE will submit the Construction Funding Application.
* CDBG Well 2 Booster-Hydro Tank – Regina still waiting for signed contact. She will contact James Golden of Community Development regarding status. Preparing final design drawings and specifications. Will need to integrate CDBG contract documents into bidding documents.
* CRC EHO-SEP – Coordinating site meeting with P G & E. Work scheduled for June. Well #4 will be out of service for about one week. Well #1 site demolition completed.
* Destruction of Well #1 – Ready to schedule with Contractor. Clay Valve is in way of total demolition of Well #3. Need to be looked at for safety reasons.

Regina spoke with Daniel Aguirre, requesting the construction details. The engineer needs this information before calculating sewer line size and flows necessary for the project. Mario said he spoke with him directly and Daniel said he would provide the information. Nothing received to date.

Regina provided information to Laura Mooney of the State Water Board regarding the Shut-Off Policy and the enforcement investigation. Regina has not heard back but will continue to work with Ms. Mooney to get it resolved. It is important that the district be able to perform shutoffs. Since the investigation began, the numbers have increased substantially. Attorney Schroeter has updated some of the mailings and the resolution but did not get it to me in time to post to the agenda. Tom recommended waiting for her approval before adopting the revised resolution.

Attorney – Nothing

Secretary – Need to move forward on pending annexations.

Chairman- Nothing.

Directors – Nothing.

With no additional business, the meeting was adjourned at 6:22 P.M. The next meeting is scheduled for June 18, 2025, at 6:26 PM.

Minutes submitted by Regina Houchin, Secretary to the Board