## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

JUNE 19, 2024

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Vice Chair Albert Ghilarducci at 5:44 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Mike Burleson, Albert Ghilarducci, and Samuel Ghilarducci.

Others in attendance: Regina Houchin, Mario Cervantes, Merced Moreno, and Telephonically Melissa Bergen.

The minutes of the May 10, 2024, meeting were read and approved on a motion by Mike Burleson, second by Samuel Ghilarducci. Carried. (Ayes 3- MB, AG, SG; Absent 1 RG, Vacant 1).

# Accounts Payable

The Board reviewed the accounts payable for June 19, 2024. On a motion by Mike Burleson, second by Samuel Ghilarducci, the following checks were approved for payment:

M & O – Sewer $ 24,829.66 Vouchers #5211-5234 General – Water $ 9,250.71 Vouchers #5211-5234

Well #2 $ 6,626.83 Vouchers #5211-5234

Well #4 $ 2,548.76 Vouchers #5211-5234

Well #5 $ .00 Vouchers #5211-5234

Less: P/R Tax $ ( 22.96) to be paid with Payroll Returns

for a cash disbursement total of $43,233.00. Carried. (Ayes 3- MB, AG, SG; Absent 1 RG, Vacant 1).

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. 27 customer accounts over 90 days totaled $12,245.64. Required notifications have been mailed and disconnection notices hand delivered. Nine accounts are scheduled to be disconnected on July 17, 2024, and 12 accounts have been shut off, and 6 accounts have made payment arrangements.

Correspondence:

Co of Kern – Recirculate EIR for Terravault I Project.

Green Oaks Landscaping – provides Cross Connection Control Services

Public Time:

None

District Business:

Mario presented his May/June operators report. He responded to a call out to replace a shutoff valve and meter and was to turn water back on. He was called out two more times to turn the water back on. The WWTP continues to require daily monitoring.

Jeff Eklund, P & P provided written updates on the following items:

* Sewer Main Inspection Project – Jeff Eklund and Mario attended a field installation of the CIPP liner. Mario brought a sample of the liner for the board to see. Still concerned about the liner process if a plug develops and if the liner could endure the force necessary to clear the line. Still waiting for the DFA amendment for the grant schedule extension.
* WWTP Engineering – Tom Dodson continues to work on the CEQA Addendum and provide a list of items for P & P to address. The revised Project Report was submitted on 6/14/24.
* CDBG Well 2 Booster-Hydropnuematic Tank is scheduled for delivery in December. P & P will finalize construction plans and specifications for bidding at the end of summer.
* CDBG Grant Application for Electrical Retrofit. Awaiting Kern County’s Action plan approval.
* CRC EHO-SEP \_ Unified Field Services submitted an ATC application to the Air Board for the proposed Blue Star generator. This meets one of the CRC’s milestones for their EPA project. EFS is finalizing costs and scope of work for review by CRC for the remainder of the project.

Avantus provided an agreement for attorney fees. When submitted to Attorney Schroeter there were several areas that needed to be cleared up, one of the main ones is that he cannot bill directly to Avantus and paid directly by them. Attorney Schroeter made adjustments to the document and forwarded it to Avantus for review and approval.

The secretary reported that the Notice of Board Member Vacancy had been posted to fill the position vacated by Vanessa Montemayor. Present was Merced Moreno who showed interest in the position. After discussion, a motion was made by Albert Ghilarducci, second by Mike Burleson to appoint Merced Moreno to fill the vacant board position. Carried. (Ayes 3- MB, AG, SG; Absent 1 RG, Vacant 1). The secretary gave the Oath Office to Merced Moreno.

Regina reported that nominations for board positions could be made from July 15 to August 9, 2024, at 5:00 PM. More information would be provided at a later date.

Resolution 2024-001 – Consolidating the Election with Statewide General Election was presented for consideration. If the consolidation wasn’t requested, the district would be responsible for their election at would be billed the full cost. A motion was made by Samuel Ghilarducci, second by Mike Burleson to adopt Resolution 2024-001. Roll Call: Albert Ghilarducci, yes; Samuel Ghilarducci, yes, Mike Burleson, yes, Merced Moreno, yes.

Regina reported that the Central Valley Flood Protection Board had submitted information regarding the upcoming Bridge Improvement. Concern was expressed regarding interference with the CRC project as both would be utilizing the same area.

No additional information has been collected regarding the sale of water to contractors.

The Draft 6/30/23 Audit Report was tabled pending final draft from the auditor.

Attorney – Nothing

All welcomed Merced to the Board.

With no additional business, the meeting was adjourned at 6:46 P.M. The next meeting is scheduled for July 17, 2024, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board