## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

JUNE 18, 2025

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:33 PM at the Ag Center, 289 Main Street, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, Mike Burleson, and Merced Moreno.

Others in attendance: Regina Houchin, and Mario Cervantes. Melissa Bergen attended telephonically.

The minutes of May 21, 2025, regular meeting were read and approved on a motion by Mike Burleson, second by Albert Ghilarducci. Carried. (Ayes 4: RG, AG, MB, MM; Absent 1: SG)

# Accounts Payable

The Board reviewed the accounts payable for June 18, 2025. On a motion by Merced Moreno, second by Albert Ghilarducci, the following checks were approved for payment:

M & O – Sewer $ 16,830.48 Vouchers #5509-5534 General – Water $ 35,890.52 Vouchers #5509-5534

 Well #2 $ 768.58 Vouchers #5509-5534

 Well #4 $ 3,511.80 Vouchers #5509-5534

 Well #5 $ .00 Vouchers #5509-5534

 Less: P/R Tax $ ( 28.69) to be paid with Payroll Returns

for a cash disbursement total of $56,972.69. Carried. (Ayes 4: RG, AG, MB, MM; Absent 1: SG).

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Thirty-Eight customer accounts over 90 days totaled $15,559.51 Currently service to ten customers has been shut off. One customer is currently making payments based on a payment plan. The remaining customers have been notified of their delinquency and facing shut-off status. Once a response to the shutoff investigation is received, the district will move forward with notification and shutoffs.

Review Bank Reconciliations and Manual Journal Entries

The May Bank Reconciliations and May/June Journal Entries were presented for review. A motion was made by Mike Burleson, second by Albert Ghilarducci to acknowledge receipt of the reports. Upon further review, Michael Burleson will initial the documents. Carried. (Ayes 4: RG, AG, MB, MM; Absent 1: SG)

Correspondence:

* Notification from SWRCB regarding CV Salts Notice to Comply was received.
* Board of Supervisors, Notice of Public Hearing – Revision to Title 19-land use approval process for oil & gas explorations, extraction, operations, and production activities.
* KC Tax Collector – Sale of Tax-Defaulted Property List
* County Auditor-Controller-Property Tax Report 24-25. Total Allocation $43,298.95

Public Time:

No public was present.

District Business:

Mario Cervantes presented his May/June operator’s report. Mario installed two new radio control channels at well #5 as instructed by Tesco. Installation did not correct the communication problem. Met with the Tesco technician and reprogramed Well #5 Tesco Controls. They were able to fix the problem. Mario shut down Well #4 to install the new electrical panel and transfer switch. He worked with Witcher Electric and performed the rotation test. The water levels remain good.

Regina provided information from Jeff Ekland who was unable to attend the meeting:

* Sewer Collection System – Provided information regarding state comments. Comments from Gabriel Berzamina of SWRCB indicated this was the final steps of approval. Hopefully, approval will be received soon.
* WWTP Project –P & P finalizing the draft RoWD with new pond percolation data. Met with District staff and SHE regarding plans. P & P is addressing comments and looking to submit by end of June. Melissa indicated that the Construction Application has been uploaded to FAAST. There are two items needing additional information that can be attached later.
* CDBG Well 2 Booster-Hydro Tank – P & P preparing final design drawings and specifications. Anticipates completion by end of year or early 2026.
* CRC EHO-SEP –Electrical panel replacement work completed and well is back in service. Foundation to be constructed and generator installed over the next 3 weeks.
* Based on information received from the district, destruction of Well #1 was put on hold. Should the district consider the use of Well #1 by Buena Vista Water Storage District for a monitoring well, he will contact the state but does not see any problems with them granting approval for the monitoring modification. Chairman Garcia reported on conversations with Tim Ashlock at BV and they are looking for wells and locations at different depths for monitoring as part of the SGMA. They would be interested in acquiring data from Well #1 to see if it is acceptable and possibly purchase the whole corner. Mario indicated use of the well would be no problem, but the area is a junction for several water interties. Mario would need to be on-site during any monitoring as some lines in the area are extremely shallow and if broken it would affect delivery to the health center and residents South of Highway 58. After discussion, a motion was made by Mike Burleson, second by Merced Moreno to approve testing of Well #1 at Buena Vista Water Storage’s expense, to see if it fits the criteria needed as a monitoring well for SGMA. If it does, then the district would reach out to Attorney Schroeter to draft necessary documents, releasing liability of the Well and generating documents to transfer the Well to BVWSD. Motion carried. (Ayes 4: RG, AG, MB, MM; Absent 1: SG)

Mario spoke with Daniel Aguirre, requesting the construction maps and providing details relating to water use, number of fixtures, etc. Mr. Aguirre said he would get the information to Mario.

Regina responded to notices received from Laura Mooney of the State Water Board regarding the Shut-Off Policy and the enforcement investigation. She is waiting for clearance and then will proceed with shutoffs. There was considerable information that needed to be included in the notification of shutoff.

Attorney – Nothing

Secretary – Nothing

Chairman- Nothing.

Directors – Nothing.

With no additional business, the meeting was adjourned at 6:14 P.M. The next meeting is scheduled for July 16, 2025, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board