## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

October 18, 2023

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chair Richard Garcia at 5:31 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Mike Burleson, Richard Garcia, Albert Ghilarducci, and Vanessa Montemayor.

Others in attendance: Regina Houchin, Mario Cervantes. Melissa Bergen, attended telephonically.

The minutes of the September 20, 2023, meeting were read and approved on a motion by Vanessa Montemayor, second by Albert Ghilarducci. Carried. (Ayes 4- MB, AG, RG, VM; Absent 1 - SG)

# Accounts Payable

The Board reviewed the accounts payable for October 18, 2023. On a motion by Vanessa Montemayor, second by Mike Burleson, the following were approved for payment:

M & O – Sewer $ 43,380.45 Vouchers #5010-5033 General – Water $ 10,789.65 Vouchers #5010-5033

Well #2 $ .00 Vouchers #5010-5033

Well #4 $ .00 Vouchers #5010-5033

Well #5 $ .00 Vouchers #5010-5033

Less: P/R Tax $ ( 22.96) to be paid with Payroll Returns

for a cash disbursement total of $54,147.14. Carried. (Ayes 4- MB, AG, RG, VM; Absent 1 - SG)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. 20 customer accounts over 90 days totaled $10,522.15. Shutoff notices will be delivered, and delinquent accounts disconnected. Mario to follow up with high reads. Meters may need to be replaced.

Correspondence:

Kern County Controller – Request for copy of Audited Financial – Sent

Public Time:

No Public Time

District Business:

Mario presented his September/October operators report. Called out due to low PSI. Well #4 had no power and well #2 booster system was tripped. Reset system. Found two PSI Switches were not working. PSI Switches were replaced from inventory. Responded to customer call regarding low PSI. Found customer had old, galvanized pipe restricting flow. WWTP is still being monitored daily to avoid overflows.

Jeff provided updated on projects:

* Sewer Main Inspection – Manholes needed to be uncovered by Mario. National Plant Services to inspect the sewer mains. Prepared draft PER. Add final inspection details.
* Avantus – Keeping track of redesign costs for reimbursement by Avantus.
* WWTP Engineering – Self Help Enterprises (SHE) to finalize workplan for Tom Dodson for CEQA addendum. SHE to finalize workplan for P & P to prepare Preliminary Engineering Report updates and start design.
* Community Development Block Grant – Preparing plans for hydro pneumatic tank, pumps, and piping replacement. Mario to confirm existing dimensions on tank footings. Work with Tiger Tank on final design of hydro pneumatic tank.
* CRC EHO-SEP – Provided Juan Campos supplemental information and costs for the following potential projects: Booster Electrical Upgrades Well 2; Tank and piping demolition Tank 3; Destruction Well No. 3; Generator Well #4; Chlorination system and shed at Well No. 4. Depending on the funding available, they will pay for a combination of these projects.

Kern County Special District Association renewal application was considered. On a motion by Albert Ghilarducci, second by Mike Burleson, it was decided to renew the membership for 2024. Carried. (Ayes 4- MB, AG, RG, VM; Absent 1 - SG)

Peak day pricing for well #5 was discussed. P G & E sent the 90 Day required notification that service to well #5 would automatically convert to Peak Day pricing. Peak Day pricing includes automatic bill protection, risk free for the first year. After 12 months should the cost be higher than the time-of-use, credit will be given for the difference. Regina will follow up to make sure the district can opt-out after the first year due to higher cost.

Easement fees for the solar project was tabled for lack of additional information.

Attorney – Nothing

Secretary –Nothing

Chairman – Nothing

Directors – Nothing

With no additional business, the meeting was adjourned at 6:04 P.M. The next meeting is scheduled for November 15, 2023, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board