## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

February 19, 2025

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:351PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, Merced Moreno, and Mike Burleson.

Others in attendance: Regina Houchin and Mario Cervantes. Jeff Eklund and Melissa Bergen attended telephonically.

The minutes of January 15, 2025, regular meeting and February 12, 2025, Special Meeting were read and approved on a motion by Mike Burleson, second by Albert Ghilarducci. Carried. (Ayes 4-RG, AG, MB; MM; Absent 1).

# Accounts Payable

The Board reviewed the accounts payable for February 19, 2025. On a motion by Albert Ghilarducci, second by Merced Moreno, the following checks were approved for payment:

M & O – Sewer $ 15,792.97 Vouchers #5410-5439 General – Water $ 15,633.29 Vouchers #5410-5439

 Well #2 $ 1,379.24 Vouchers #5410-5439

 Well #4 $ 1,390.13 Vouchers #5410-5439

 Well #5 $ .00 Vouchers #5410-5439

 Less: P/R Tax $ ( 40.16) to be paid with Payroll Returns

for a cash disbursement total of $34,155.47. Carried. (Ayes 4-RG, AG, MB; MM; Absent 1). Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Thirty-Five customer accounts over 90 days totaled $13,652.26. Currently service to ten accounts have been shut off for non-payment. Eight accounts currently have payment arrangements to bring their accounts current. Service to Two accounts is scheduled to be shut off on February 27, 2025, and six services are scheduled to be shut off on March 31, 2025, if not paid. The remaining accounts have been notified of their pending disconnect status.

Review Bank Reconciliations and Manual Journal Entries

The Board reviewed the January Bank Reconciliations and January/February Journal Entries. A motion was made by Mike Burleson, second by Albert Ghilarducci, to accept the reports as presented. Carried. (Ayes 4-RG, AG, MB; MM; Absent 1).

Correspondence:

* KC Auditor Controller – Notifying District of their share of the property tax administration for 24/25 will be $288.00.

Public Time:

None

District Business:

Mario Cervantes presented his January/February operator’s report. Called out four times, three due to broken water lines and one to replace a missing valve lid. Installed new air compressor at well #4 and fixed two water leaks. Continued extra inspections to the WWTP to avoid mechanical failure and overflows.

Jeff Eklund, P & P, reported on the following:

* Sewer Collection System – FRA to provide comments on the draft PER. DFA working on grant extension, once received will route to management for comments. Anticipated approval April/May.
* WWTP Project – CEQA Addendum is in circulation as of 2/19. Consider adoption at the March Board Meeting. P & P will schedule meeting with district staff next week to review design. Construction funding application was prepared and sent to Self-Help Enterprises to review and complete.
* CDBG Well 2 Booster-Hydro Tank (CDBG funded) Received Draft agreement on 1/15/25. P & P and district provided comments. KC requested scope of work and P & P will provide this week. Expect to execute agreement in March.
* CRC EHO-SEP – Waiting for Generator. Tank/Site demo work scheduled to begin 2/2026. P G & E will be disconnecting electrical in April.
* Destruction of Well #1 – Waiting for P G & E disconnection.
* Avantus Powerline Easement –Notice of preparation of a draft EIR is on their website. Status of the draft EIR is unknown. The district could request a copy from Avantus. The proposed electrical transmission line (500 kv) will run parallel to the existing 500 kv P G & E lines. The PUC regulates the safety of high voltage lines.
* On a motion by Mike Burleson, second by albert Ghilarducci, Resolution 2025-001, approving an easement to Pacific Gal and Electric was adopted. Roll call: Mike Burleson, yes; Albert Ghilarducci, yes; Merced Moreno, yes; Richard Garcia, yes. Samuel Ghilarducci was absent.
* On a motion by Merced Moreno, second by Mike Burleson, Resolution 2025-002, approving an easement to 29SC 8ME LLC for transmission and distribution of electric energy and communication purposes was adopted. Roll call: Mike Burleson, yes; Albert Ghilarducci, yes; Merced Moreno, yes; Richard Garcia, yes. Samuel Ghilarducci was absent.
* Authorization was granted to the chairman to sign both easement agreements upon completion on a motion by Merced Moreno, second by Albert Ghilarducci. Carried. (Ayes 4-RG, AG, MB; MM; Absent 1).

Unified Field Services never received a signed copy of the work order for the electrical improvement needed for the generator. On a motion by Merced Moreno, second by Mike Burleson the chairman was authorized to sign the work order.

Attorney – Nothing

Secretary – Forms 700 were provided to board members to review and sign.

Chairman- Nothing.

Directors – Nothing.

With no additional business, the meeting was adjourned at 6:15 P.M. The next meeting is scheduled for March19, 2025, at 6:40 PM.

Minutes submitted by Regina Houchin, Secretary to the Board