## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

April 21, 2021

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:30 PM at the Ag Center, 289 N Main Street, Buttonwillow.

The following directors were present: Richard Garcia, Vanessa Montemayor, Albert Ghilarducci, Mike Burleson. Samuel Ghilarducci arrived at 5:42 and joined the meeting.

Others in attendance: Mario Cervantes, Regina Houchin, and Jeff Eklund.

The minutes of the March 17, 2021 regular meeting were read and approved on a motion by Vanessa Montemayor and second by Albert Ghilarducci. (Ayes 5 – RG, VM, AG, MB, SG)

# Accounts Payable

The Board reviewed the accounts payable for April 21, 2021. On a motion by Mike Burleson, second by Vanessa Montemayor, the following were approved for payment:

 M & O – Sewer $ 8,891.62 Vouchers #4319-4342

 General – Water $ 86,203.95 Vouchers #4319-4342

 Well #2 $ 178.74 Vouchers #4319-4342

 Well #3 $ .00 Vouchers #4319-4342

 Well #4 $ 1,969.38 Vouchers #4319-4342

 Less: P/R Tax $ ( 45.92) to be paid with Payroll Returns

for a cash disbursement total of $97,197.77. Carried (Ayes 5 – RG, VM, AG, MB, SG)

Cash Account balance information, P G & E and Disbursement Analysis for month and year to date comparisons were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the accounts Receivable Report for April 21, 2021. 40 accounts were 91+ days past due with a total balance of $17,034.50.

Correspondence:

Chris Mathys – Inquired about coming to a board meeting to discuss water issues and how the District has been affected. Regina suggested he contact Buena Vista Water Storage District for more information.

Notification that Kuhs and Parker is joining the LeBeau Thelen law group.

County Auditor-Controller – Tax Rate Setting reminder

P G & E – Notice of Time of Use Rates

Public Time:

None

District Business

Mario Cervantes presented his March/April monthly report. Calle out for a sewer backup on Meadow. The plug was on the District side so called Roto Rooter to correct the problem. Provided inspection services for boring on Buttonwillow Drive. They were locating services for new connections. Problems with the lift station on Buttonwillow Drive. New pump and transducer on order. The hydrotesting of the new line is almost complete. Once finished, disinfect and flush. Continue weekend oversight of the WWTP to prevent overflows. Mario met with the gardener and he has started the cleanup. Sprinklers have been replaced, will spray weeds and reseed lawn area. Chairman Garcia appointed Albert to work with Mario on the cleanup project. Mario reminded board that anything done should comply with drought directives.

Jeff presented the status update prepared by Jeane Hill of P & P. No change orders were required. As reported by Mario the hydro testing disinfections and tie-ins would be coordinated through Mario. Connection to Well #5 will not occur until Well #5 pump is in operation. Timeline and photos were also presented.

Preliminary engineering report and report of discharge resulted in more cost. Updated the workplan and waiting for state approval. State said plans include replacement and repairs.

After review of the requested easement deed and information, it was decided to table any action to approve the transaction.

Regina presented information regarding the extended warranty from Ferguson for the handheld device. After discussion it was decided not to extend the warranty at this time.

No action on any pending business.

Secretary

The emergency Notification Plan was completed by Regina and submitted. In the event of an emergency, it would require the board to make the notifications. The office had received an inquiry about whether the board would consider taking payments for the connection fees. This property has been inactive for 7 years. The board did not approve the payment arrangement as connection fees need to be paid prior to connection.

Chairman

Chairman Garcia extended his thanks to Jeff for scheduling the tours and to Mario for his input and joining the tours.

Directors

Albert Ghilarducci expressed concern about the valves along Palomas. They need to be secured to avoid damage when vehicles are running over them.

With no additional business, the meeting was adjourned at 6:23 P.M. The next meeting is scheduled for May 19, 2021 at 5:30PM.

Minutes submitted by,

Regina Houchin, Secretary to the Board