## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

FEBRUARY 16, 2022

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:31 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, and Vanessa Montemayor with Samuel Ghilarducci arriving at 5:36.

Others in attendance: Regina Houchin

The minutes of the January 19, 2022 were read and approved on a motion by Vanessa Montemayor, second by Albert Ghilarducci. Carried. (Ayes 3 – RG, VM, AG; Absent 2- SG, MB)

# Accounts Payable

The Board reviewed the accounts payable for February 16, 2022. On a motion by Vanessa Montemayor, second by Albert Ghilarducci, the following were approved for payment:

M & O – Sewer $ 32,115.92 Vouchers #4558-4575

General – Water $ 7,319.08 Vouchers #4558-4575

Well #2 $ 1,057.64 Vouchers #4558-4575

Well #3 $ .00 Vouchers #4558-4575

Well #4 $ 195.32 Vouchers #4558-4575

Well #5 $ 1,640.35 Vouchers #4558-4575

Less: P/R Tax $ ( 28.70) to be paid with Payroll Returns

for a cash disbursement total of $42,299.61. Carried (Ayes 3 – RG, VM, AG, Absent SG, MB)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Customer accounts over 90 days totaled $20,337.12. This was after the Water Arrearage payments were applied. Regina reported that the district has received multiple “payment demands” for properties that have liens. She will continue to monitor the liens and outstanding accounts.

Correspondence:

CA State Controller – Request for 2021 Government Compensation Report – Due April 30, 2022

KC Auditor-Controller-County Clerk – Districts share of Admin costs for 21-22 is $373.00. This is not a bill.

Registration application for the CRWA 2022 Expo in Lake Tahoe was sent for anyone interested.

Dept of Toxic Substances – Extension of Comment Period for Clean Harbors Application 2/28/22

Wm K Lyons – Notice of retirement of Sheri and Janice Lyons. Accounts will now be serviced by Insure One

USDA 1099 – Balance of loan $401,715.13

Public Time:

None

District Business

Mario Cervantes was unable to attend, but sent his report for January/February. presented his December/January update. State calibration for water meters was completed. Sewer call out resulted in the backup was on customer side. Continue to monitor treatment plant daily. Equipment trips and must be reset.

Melissa informed Regina that there was nothing to report on the WWTP from her end. She inquired about the length of time to perform the environmental however had not heard back from Tom Dobson. She will forward information when she receives it.

Jeff Eklund sent an email updating the board on the status of work. The DFA representative is reviewing the WWTP project report and will submit comments this week. P & P will address the comments and update the Report of Waste Discharge.

Mario should be able to update the board on the Well #5 Title 22 report information.

Jeff Eklund is preparing the reimbursement request and progress report for Task 4 of the Sewer Collection System this week. P & P are developing the contract for Kern Video to inspect the sewer mains.

Kern Lafco submitted information regarding nominations for Special District Representatives for the Kern Local Agency Formation Commission. If anyone is interested in serving in the position, Regina will have the nomination papers available.

A notice of tax default property was received indicating should the property default not be satisfied by March 11, the property will go to auction on March 14-16 at 8:00 AM. Regina will look up the parcel to make sure no funds are due the district and if there is anything will file the necessary paperwork.

The State Water Board Arrearage payments have been applied and the necessary information provided to those receiving the funds. The funds are now open for delinquent sewer customers. Regina will complete the application as the information was generated at the same time as the water arrearage application.

Due to the deadline for submission, and at the suggestion of Attorney Schroeter, the Opioid Settlement application was signed by Chairman Garcia and submitted.

Attorney – Nothing

Secretary - Nothing

Chairman – Nothing

Directors – Albert Ghilarducci, again, expressed his concern regarding the valves and boxes along the south side of the dirt road along main drain extending between Third Street and Palomas Avenue. The cement is breaking away, which exposes the valves to possible damage.

With no additional business, the meeting was adjourned at 5:56 P.M. The next meeting is scheduled for March 16, 2022, at 5:30 PM.

Minutes submitted by,

Regina Houchin, Secretary to the Board