## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

NOVEMBER 20, 2024

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, Samuel Ghilarducci, and Mike Burleson.

Others in attendance: Regina Houchin, Mario Cervantes. Jeff Eklund and Melissa Bergen attended telephonically.

The minutes of the October 16, 2024, regular meeting were read and approved on a motion by Samuel Ghilarducci, second by Mike Burleson. Carried. (Ayes 4-AG, RG, MB; SG; Absent 1).

# Accounts Payable

The Board reviewed the accounts payable for November 20, 2024. On a motion by Albert Ghilarducci, second by Samuel Ghilarducci, the following checks were approved for payment:

M & O – Sewer $ 17,784.19 Vouchers #5342-5363 General – Water $ 5,625.45 Vouchers #5342-5363

 Well #2 $ 2,360.23 Vouchers #5342-5363

 Well #4 $ 738.13 Vouchers #5342-5363

 Well #5 $ 4,908.41 Vouchers #5342-5363

 Less: P/R Tax $ ( 28.68) to be paid with Payroll Returns

for a cash disbursement total of $31,387.73. Carried. Ayes 4-AG, RG, MB; SG; Absent 1). Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

Merced Moreno arrived to join the meeting at 5:46 PM.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Thirty-Two customer accounts over 90 days totaled $13,736.98. Currently service to eight accounts has been shut off for non-payment. Five accounts have entered into payment arrangements to bring their accounts current. Eight accounts are scheduled to be disconnected. The remaining accounts have been notified of their pending disconnect status.

Review Bank Reconciliations and Manuel Journal Entries

Board reviewed the October Bank Reconciliations and October/November Journal Entries. A motion was made by Albert Ghilarducci, second by Samuel Ghilarducci to accept the report as presented. Carried. (Ayes 5-AG, RG, MB; SG; MM)

Correspondence:

* P G & E a second notification was received regarding the Peak Day Pricing rate plan. Well #5 will no longer have Bill protection as parr of the trial period. It guaranteed the fees would not exceed the time-of use plan. A True Up statement will arrive comparing Time of Use verses Peak Day Pricing.
* California rural Water – dropped by office to deliver information.

Public Time:

None

District Business:

Mario Cervantes presented his October/November operator’s report. Attended a meeting with Provost and Pritchard regarding WWTP design. Waled site of the Booster Station with P & P staff. Found level controls not working at the old WW Plant. Mario presented a request for $5,624.00 be approved to spray the weeks at the WWTP ponds and remove the brush along the banks. After discussion, a motion was made by Samuel Ghilarducci, second by Mike Burleson to approve the expenditure. Carried (Ayes 5: RG; SG; AG; MB; MM)

Jeff Eklund, P & P, reported on the following:

* Sewer Main Inspection Project – Still waiting for DFA to provide comments on draft PER. Waiting for approval to request the Grant schedule extension and shift budget to SSMP. Design work on hold pending DFA Approvals.
* WWTP Engineering – Items pending: Tom Dodson CEQA Addendum was presented to P & P for comment. & P to respond with comments this week. RoWD – Team met with Central Valley RWQCB to review potential #Waste Discharge Requirements. P & P to submit draft RoWD in December.
* CDBG Well 2 Booster-Hydro pneumatic Tank (CDBG funded) Hydropneumatics Tang is to be completed by February 2025. P & P completing plans and specifications (booster pumps, piping/valves, and tank installation) for bid in December. Electrical field review completed.
* Well #2 Electrical Retrofit (CDBG funded) Scheduling electrical field review before the end of the month.
* CRC EHO-SEP – Waiting for generator that was ordered with expected delivery May 2025. Demo of Well #1/#3 facilities yet to be completed. Jeff will check with P G & E and Unified regarding removal of wiring.
* Destruction of Well #1 – no update.
* Avantus Powerline Easement – Waiting for the last revisions made by Attorney Schroeter. Getting close to a final agreement.

Mario presented the contested bills from Serra Construction. They sent out more men than necessary. Mario is working with Cody of Sierra Construction to get a revised bill.

On a motion by Mike Burleson, second by Samuel Ghilarducci, it was moved to submit the 2025 Tax Exemption application for Diesel purchased at Jeffries, Bros. Inc. Carried. (Ayes 5: RG; AG; SG; MB; MM)

Regina Houchin, Secretary to the Boed administered the oath of office to Richard Garica, Albert Ghilarducci, Michael Burleson, and Merced Moreno. She will submit the reports to County Elections.

Attorney – Nothing

Secretary – Reminder of the Community Dinner, December 5, 2025. Please call the Chamber or Regina by November 29th if you plan to attend.

Chairman- Nothing.

Directors – No comments

With no additional business, the meeting was adjourned at 6:15 P.M. The next meeting is scheduled for December 18, 2024, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board