## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

JANUARY 20, 2021

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:33 PM at the Buttonwillow Lion’s Den, 291 N Main Street, Buttonwillow.

The Oath of Office was administered to Albert Ghilarducci, Mike Burleson, and Richard Garcia by Secretary to the Board Regina Houchin.

The following directors were present: Richard Garcia, Vanessa Montemayor, Albert Ghilarducci, Mike Burleson, Samuel Ghilarducci

Others in attendance: Mario Cervantes, Regina Houchin, Jeff Eklund

The minutes of the December 16, 2020 regular meeting were read and approved on a motion by Samuel Ghilarducci, second by Albert Ghilarducci. (Ayes 5 – RG, VM, AG, MB, SG)

# Accounts Payable

The Board reviewed the accounts payable for January 20, 2021. On a motion by Mike Burleson second by Vanessa Montemayor, the following were approved for payment:

 M & O – Sewer $ 20,898.82 Vouchers #4240 - 4264

 General – Water $ 80,684.04 Vouchers #4240 - 4264

 Well #2 $ 663.79 Vouchers #4240 - 4264

 Well #3 $ .00 Vouchers #4240 - 4264

 Well #4 $ 1,558.21 Vouchers #4240 - 4264

 Less: P/R Tax $ ( 28.70) to be paid with Payroll Returns

for a cash disbursement total of $103,776.16. Check number 4239 was issued to Wells Fargo Bank for a Transfer of $20,000;00 to the Buttonwillow County Water District’s Construction Account #3980822559 to cover future USDA loan payments. Motion carried. (Ayes 5 – RG, VM, AG, MB, SG). The repair to the handheld device for the Neptune meter reads was $2,180.39. It included an upgrade. Regina contacted Ferguson Waterworks about the repair as the unit had only been used approximately 17 times. Although the unit was purchased more than 2 years ago, it was not until the district completed the Prop 218 hearings, that the software and meter billing was utilized, July 2019. Ferguson’s provided a quote for an annual maintenance contract in the amount of $1,430.72 which would cover free repair of the unit, free shipment costs, and toll-free assistance. The board discussed the maintenance contract, but as the unit was just repaired and upgraded, would like the unit to be warrantied for the 12 months following the repair and the maintenance contract to begin in 2022. On a motion by Vanessa Montemayor, second by Samuel Ghilarducci, check number 4265 in the amount of $2,180.39 was approved for the repair, with the request for a 12-month warranty be included. Carried (Ayes 5 – RG, VM, AG, MB, SG)

Cash Account balance information, P G & E and Disbursement Analysis for month and year to date comparisons were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the accounts Receivable Report for January 20, 2021. 37 accounts were 91+ days past due with a total balance of $12,055.45.

Correspondence:

KC Planning – Notice of Public Hearing, February 11, 2021 – Oil & Gas Ordinance Revisions.

Auditor Controller – Forms 700 – Board members need to complete.

Public Time: No one was present.

District Business

Mario Cervantes presented his December/January monthly report. Called out for water leaks at 433 Milo and 337 Cotton, turned off for customer repair. Called out for broken mainline at 143 W 1st. Broken 4” water line and 4” vent was repaired at the old wastewater plant. In addition, Mario continues to monitor and repair the WWTP.

Pay request #5 from Unified Field Services was received and paid with accounts payable following approval by Provost and Pritchard. Jeff Eklund reviewed the January Status report submitted by Jeanne Hill of P & P. The contractor is requesting a construction schedule change due to delivery delays from material suppliers. Requesting the completion deadline of 3/29/2021 be extended to 4/13/2021. No action at this time.

Jeff reported on his meeting with Regional Board and the environmental issue. The worst-case scenario would be a cost of $100,000.00 - $150,000.00 for the study. If nothing found, the project could proceed as planned. Jeff provided details comparing the annual O & M costs for the DPMC and Biolac Systems. Based on the numbers provided the DPMC O & M for the DPMC, factoring in the solar savings, was about $24,000.00 less per year. The capital cost for construction of the DPMC was approximately $300,000 more than the Biolac. Both operating systems presented questions that could not be answered at this time. Jeff would arrange a tour with Caruthers Water to see their Biolac plant and discuss issues. He would also obtain more information regarding future water availability and costs should the DPMC operation be chosen.

Discussion regarding sewer rate increases as provided by the Prop 218 hearing and how to move forward. Regina was directed to contact Attorney Schroeter for information regarding increases and timing. Increases would be discussed, with possible action, at the February 2021 meeting.

Regina reported that the Community Development Block Grant had been submitted for a total electrical upgrade at well #2.

No additional update on pending business.

Secretary

No additional comments.

Chairman

Nothing

Directors

Nothing.

With no additional business, the meeting was adjourned at 7:07 P.M. The next meeting is scheduled for February 17, 2021 at 5:30PM.

Meeting adjourned, Regina Houchin, Secretary to the Board