## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

JANUARY 18, 2023

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Vice Chairman Albert Ghilarducci at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Albert Ghilarducci, Mike Burleson, Vanessa Montemayor and Samuel Ghilarducci.

Others in attendance: Regina Houchin and telephonically Melissa Bergen.

The minutes of the December 21, 2022, meeting were read and approved on a motion by Vanessa Montemayor, second by Mike Burleson. Carried. (Ayes 4- AG, MB, VM, SG; Absent - RG)

Richard Garcia arrived at 5:38 and resumed his position as Chairman.

# Accounts Payable

The Board reviewed the accounts payable for December 21, 2022. On a motion by Vanessa Montemayor, second by Mike Burleson, the following were approved for payment:

 M & O – Sewer $ 26,174.01 Vouchers #4802-4821

 General – Water $ 7,850.43 Vouchers #4802-4821

 Well #2 $ 1,957.37 Vouchers #4802-4821

 Well #4 $ 935.21 Vouchers #4802-4821

 Well #5 $ 1,931.09 Vouchers #4802-4821

 Less: P/R Tax $ ( 22.96) to be paid with Payroll Returns

for a cash disbursement total of $38,825.15. Carried. (Ayes 5: RG, MB, VM, SG, AG)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Customer accounts over 90 days totaled $17,169.06. Delinquent procedures continue to be followed.

Correspondence:

P G & E notification that due to system updates, one of the District’s service addresses was not billed and that no system interruption will take place resulting from a late payment.

Kern County Treasurer-Tax Collector notification of Tax Defaulted Property – Review of the property list revealed only one location in Buttonwillow, which was not in the BWCWD boundaries.

Public Time:

No public were present to address the board.

District Business:

Mario Cervantes was unable to attend the meeting and no monthly report was available.

Melissa Bergen of Self-Help reported the comment period for the Initial Study and draft Mitigation Negative Declaration for the wastewater treatment plant has ended. Comments were received from the Central Valley Regional Water Control Board, Fresno and the State Water Resources Control Board. Tom Dodson has responded to the comments which are being reviewed by Jeff Eklund prior to presenting to the Board. Melissa reported that comments were not negative more of confirmation. There were no

other updates to present on the projects.

The District has not received correspondence regarding the Community Development Block Grant applications so the item was tabled.

The Board received responses from Avantus Solar regarding the questions/clarifications previously requested. One of the main concerns was the map presented on Exhibit A, location of the easement. Regina was instructed to present the correspondence and draft easement document to Jeff Eklund for review as it appears location may have changed from the initial request. Once comments are received from Jeff the easement agreement will be presented to Attorney Tom Schroeter for review.

Notification was received from Wells Fargo Bank indicating the need to name the official custodian of documents. No name was provided, only the position. It was decided to name the positions of Clerk and Secretary to the Board as official custodians of documents. The chairman signs the notification.

Attorney – Nothing

Secretary – Regina informed the board that the $160.00 credit for the sewer charges assessed during the water shutoff period had been applied to the Sudan property owned by Tom Vontz. She would ask Mario to confirm the water lock is still in place. Some water usage is being noted on the monthly meter reads.

Chairman – Nothing

Directors – Nothing

With no additional business, the meeting was adjourned at 5:56 P.M. The next meeting is scheduled for February 15, 2023, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board