## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

AUGUST 17, 2022

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Albert Ghilarducci, Mike Burleson, and Vanessa Montemayor.

Others in attendance: Regina Houchin, Mario Cervantes. Jeff Eklund joined telephonically.

Chairman Garcia called Closed Session at 5:32 PM to discuss letter from Attorney.

Open Session resumed at 5:35 with no action taken.

The minutes of the July 20, 2022, meeting were read and approved on a motion by Vanessa Montemayor, second by Mike Burleson. Carried. (Ayes 4- RG, MB, AG, VM; Absent 1)

# Accounts Payable

The Board reviewed the accounts payable for August 17, 2022. On a motion by Vanessa Montemayor, second by Albert Ghilarducci, the following were approved for payment:

 M & O – Sewer $ 24,980.49 Vouchers #4687-4709

 General – Water $ 29,223.83 Vouchers #4687-4709

 Well #2 $ 2,392.80 Vouchers #4687-4709

 Well #4 $ 3,935.80 Vouchers #4687-4709

 Well #5 $ .00 Vouchers #4687-4709

 Less: P/R Tax $ ( 28.66) to be paid with Payroll Returns

for a cash disbursement total of $60,504.26. Carried (Ayes 4- RG, MB, AG, VM; Absent 1)

Invoice #48 in the amount of $4,168.35 sent to State Wide Safety Systems to cover the cost of the State Wide Safety Systems pipeline repair remains unpaid. Mario will contact State Wide for payment.

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Customer accounts over 90 days totaled $15,935.43. Payment arrangements have been made for 20 accounts. Reminders are delivered to those residents to avoid disconnect, however if they fail to respond a notice is posted on the door and water will be disconnected. Per instructions account 637.01 and 791 are on temporary hold. 5 Accounts are scheduled for shut-off if not paid by September 21, 2022. 11 Accounts have been notified of pending shut-off on October 19, 2022.

Correspondence:

None

Public Time:

None

District Business:

Mario Cervantes provided his July-August monthly report. He reported on the collapsed sewer line at 412 Sudan. The old sewer line was full of mud. Mario presented a slide show of the repair showing the amount of mud forced into the lateral as the result of broken lines and sump. Installed the new sewer line. Called out to 432 Cotton due to slow sewer. Found roots in line on customer’s side. Turned of

water to 151 2nd St for repairs. Started sewer cleaning and video of lines. On-going monitoring of WWTP to prevent spills.

Jeff reported there has been no update on the environmental review.

Mario reported that National Plant Services has started the collection line project.

Amendment #2 for the video inspection services was presented for consideration and action. Due to additional sewer mains (for a total length of 26,560 feet) along with cleaning of two lift station wet wells, National Plant Services is amending their Agreement by $8,179.10 which brings the total compensation, including prior amendments to $54,733.76. After discussion, a motion was made by Albert Ghilarducci, second by Vanessa Montemayor to approve the change and increase the compensation by $8,179.10 for the additional work performed. (Ayes 4- RG, MB, AG, VM; Absent 1)

Discussion of the 412 repair was included in the System Operator Report.

The board was presented with a copy of the Renter’s Water Application. The one-page application was created at the direction of Attorney Schroeter allowing Non-Residents the right to become the customer without being required to pay any delinquency incurred by the property owner. Regina reported on the situation arising again from the Wells rentals. The board had agreed that Larry Wells would receive all water bills due to the connection issues on the rental units found on Baggiani Court. The renters complained they were not receiving the bills, yet they are responsible for the water service. On a motion by Vanessa Montemayor, second by Mike Burleson the board instructed Regina to offer a Non-Resident application if renters wanted to exercise that option. Carried. (Ayes 4- RG, MB, AG, VM; Absent 1)

Regina reported that the office has received notification that the Neptune Billing software is obsolete and will be phased out at the end of 2022. They will present other operating system options.

The Local Agency Investment Fund (LAIF) signature authorization needed to be updated. After receiving additional information from Lafco a new resolution was not required as the original resolution dated November 19, 2002, granted approval to members in the position of Chairman, Vice Chairman, and Secretary. A motion was made by Vanessa Montemayor, second by Mike Burleson to complete the Authorization for Transfer of Funds and authorize Richard F Garcia, Albert Ghilarducci and Regina Houchin to initiate transfers from or deposit funds into the district’s LAIF account 90-15-018. Carried. (Ayes 4- RG, MB, AG, VM; Absent 1)

Attorney – Nothing

Secretary – Nothing

Chairman – Nothing

Directors – Nothing

With no additional business, the meeting was adjourned at 6:25 P.M. The next meeting is scheduled for September 21, 2022, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board