## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

MAY 17, 2023

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:31 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Mike Burleson, Vanessa Montemayor, and Richard Garcia.

Others in attendance: Regina Houchin, Mario Cervantes and telephonically Jeff Eklund and Melissa Bergen.

The minutes of the April 19, 2023, meeting were read and approved on a motion by Vanessa Montemayor, second by Mike Burleson. Carried. (Ayes 3- MB, VM, RG; Absent 2)

Director Samuel Ghilarducci joined the meeting at 5:35 PM.

# Accounts Payable

The Board reviewed the accounts payable for May 17, 2023. On a motion by Vanessa Montemayor, second by Mike Burleson, the following were approved for payment:

 M & O – Sewer $ 47,392.08 Vouchers #4886-4908

 General – Water $ 14,499.81 Vouchers #4886-4908

 Well #2 $ 979.88 Vouchers #4886-4908

 Well #4 $ 1,903.93 Vouchers #4886-4908

 Well #5 $ .00 Vouchers #4886-4908

 Less: P/R Tax $ ( 22.96) to be paid with Payroll Returns

for a cash disbursement total of $44,752.74 and funds transfer of $20,000.00 to the USDA account. Carried. (Ayes 4: RG, MB, VM, SG; Absent 1)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. 33 customer accounts over 90 days totaled $12,453.34.

Correspondence:

* Kern Lafco Budget
* Invitation to BW Implement 75th Anniversary Luncheon

Public Time:

No Public Time

District Business:

Mario presented his April/May operators report. Was called out multiple times due to broken water lines that had to be shut off for customers to repair. The callout for 209 Dunford regarding sewer backup found roots at the mainline that needed to be removed. All telephone poles in Buttonwillow required termite control and Mario had to USA all locations. Continued to monitor WWTP daily to prevent backups causing the system to overflow. Booster 2 is not working at well #2. Sent out for repairs. Due to the reporting problems with Zalco, Mario switched back to PACE and will group samples to prevent additional billing.

Jeff Eklund, P & P, provided an update of all projects.

* Sewer Main Inspection will be completed once repair to the drain line is completed. Mario is working on the repair. The inspection should be completed in 2 weeks. Preparing the draft preliminary engineering report with recommendations for replacement alternatives. Progress Report #3 is completed and ready to submit to DFA.
* WWTP Preliminary Engineering Report will be completed once the layout is revised.
* Avantus Powerline Easement – P & P working on revised site layout to the southern corner. P & P will be with CEQA consultant for any necessary revisions. Avantus will reimburse the district for any fees associated with the solar project easement.

The district received information from Ca Rural Water association, introducing ServLine-Repair Solutions. It is an insurance option for customers to purchase at an affordable rate to pay the cost of any major water leaks with no deductible. The benefit to the utility is claims filed by customers for excess water usage will be paid to the utility. If anyone is interested, Regina has the information.

The Kern County Auditor Controller is preparing for the 2023/2024 Property Taxes. Information was provided regarding special assessments and providing a July 7th submission date. There is no change to the district’s property tax assessments.

There was nothing to report on the Buena Vista Water Storage District water bill. Regina is waiting for a response regarding abatement of the assessment.

Attorney – Nothing

Secretary – Nothing

Chairman – Nothing

Directors – Nothing

With no additional business, the meeting was adjourned at 5:52 P.M. The next meeting is scheduled for June 21, 2023, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board