## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

May 19, 2021

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:31 PM at the Ag Center, 289 N Main Street, Buttonwillow.

The following directors were present: Richard Garcia, Vanessa Montemayor, Albert Ghilarducci, Mike Burleson, and Samuel Ghilarducci

Others in attendance: Mario Cervantes, Jennifer Giannini, and Jeff Eklund.

The minutes of the April 21, 2021, regular meeting, were read and approved on a motion by Albert Ghilarducci, second by Vanessa Montemayor. (Ayes 5 – RG, VM, AG, MB, SG)

# Accounts Payable

The Board reviewed the accounts payable for May 19, 2021. Albert Ghilarducci inquired about check number 4352. Mario reported that the fence at Well #2 had been cut and this was to repair the damaged fence. On a motion by Mike Burleson, second by Albert Ghilarducci, the following were approved for payment:

 M & O – Sewer $ 13,438.93 Vouchers #4343-4362

 General – Water $ 28,432.05 Vouchers #4343-4362

 Well #2 $ 2,022.29 Vouchers #4343-4362

 Well #3 $ .00 Vouchers #4343-4362

 Well #4 $ 2,107.79 Vouchers #4343-4362

 Less: P/R Tax $ ( 28.68) to be paid with Payroll Returns

for a cash disbursement total of $45,972.38. Carried (Ayes 5 – RG, VM, AG, MB, SG)

Cash Account balance information and P G & E Analysis for accounts were provided by the secretary and reviewed by the Board. The month and year to date disbursement analysis was not available.

# Accounts Receivable

Board members reviewed the delinquent accounts Receivable Report. 45 accounts were 91+ days past due with a total balance of $18,131.20. During discussion about the increase in receivables, Vanessa Montemayor informed the board that East Niles expects to begin issuing shutoff notices sometime in June and providing customers a 48 hour notice to pay or be disconnected.

Correspondence:

Frontier Communications – Report of Chapter 11 reorganization plan.

Public Time:

None

District Business

Mario Cervantes presented his April/May monthly report. Repaired broken level controls at Well #2 broken by contractor. Inspected the installation of a new sewer line at 267 3rd Street. Repaired damaged fence at Well #2, resulting from vandalism. Called out to turn off water for broken line being repaired by customer. The westside lift station still requires manual operation. Repair parts have yet to arrive. Continue to monitor the WWTP 7 days a week, to avoid overflows.

Jeff presented the status update prepared by Jeane Hill of P & P for Well #5 Equipping and Piping. Pay Estimate #7 in the amount of $18,859.55 was presented and approved in the account’s payables. The balance of the contract will be paid during the next 2 to 3 months, as the project is completed. The remaining work is being held up due to late deliveries and shipping errors. The motor assembly was received in May; however, the wrong tube and shaft assemblies were sent. The error is getting resolved

ASAP but will add 3 weeks to the schedule. With no other complications the well should be operational mid-June.

Jeff Eklund reported the preliminary engineering report is almost final for the Wastewater Treatment Plant and will coordinate with Regina should additional information or signatures be required. CEQA needs to be initiated. P & P is still working with state, anticipating the grant agreement for planning work to be completed in the next 2 to 3 months.

Jennifer presented information received for the Community Development Block Grant submitted earlier this year, requesting funds for Well Site #2 Electrical upgrade/replacement. She reported that Regina had supplied additional information at the County’s request and that awarding the $73,600 requested for the project looks promising.

It was reported that much of the cleanup at the Well #3 site had been done. The gardener will be trimming the bushes and replacing broken sprinklers. Discussion regarding the possibility of removing portions of the fence where bushes are growing and attaching themselves to it.

The letter from the State Water Resources Control Board regarding outstanding deadlines was reviewed with the board. Mario indicated all items have been corrected, except abandonment of Well #1. Mario is obtaining costs for the destruction of the well and physical disconnection from the distribution system, with removal of the electrical and a spool of the water main removed. Regina will send a letter outlining the items completed and request additional time for the abandonment. Discussion regarding the removal of everything, including the tank may be the best option. A final decision was not made at this time.

No action on any pending business.

Secretary

Nothing.

Chairman

### Nothing

Directors

Nothing

With no additional business, the meeting was adjourned at 5:59 P.M. The next meeting is scheduled for June 16, 2021, at 5:30 PM

Minutes submitted by,

Jennifer Giannini, in the absence of Regina Houchin, Secretary to the Board