## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

DECEMBER 20, 2023

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chair Richard Garcia at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Mike Burleson, Richard Garcia, Albert Ghilarducci, Samuel Ghilarducci and Vanessa Montemayor.

Others in attendance: Regina Houchin, Mario Cervantes, and Jeff Eklund.

The Annual Organizational Meeting was held. The chairman called for nominations from the floor. The following nominations were made: Richard Garcia as Chairman, Albert Ghilarducci as Vice Chairman, and Vanessa Montemayor as Clerk. Receiving no other nominations, a motion was made by Samuel Ghilarducci, second by Vanessa Montemayor to elect the officers as nominated. Motion carried. (Ayes 5- MB, AG, RG, VM, SG). A motion was made by Samuel Ghilarducci, second by Vanessa Montemayor, to hold the monthly meetings on the third Wednesday of each month at 5:30 PM, at the Ag Center Building. Motion carried. (Ayes 5- MB, AG, RG, VM, SG)

The minutes of the November 15, 2023, meeting were read and approved on a motion by Vanessa Montemayor second by Albert Ghilarducci. Carried. (Ayes 5- MB, AG, RG, VM, SG)

# Accounts Payable

The Board reviewed the accounts payable for December 20, 2023. On a motion by Vanessa Montemayor, second by Samuel Ghilarducci, the following were approved for payment:

M & O – Sewer $ 20,595.80 Vouchers #5059-5086 General – Water $ 41,739.15 Vouchers #5059-5086

 Well #2 $ .00 Vouchers #5059-5086

 Well #4 $ .00 Vouchers #5059-5086

 Well #5 $ 3,454.10 Vouchers #5059-5086

 Less: P/R Tax $ ( 28.68) to be paid with Payroll Returns

for a cash disbursement total of $65,760.37. Carried. (Ayes 5- MB, AG, RG, VM, SG)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. 24 customer accounts over 90 days totaled $10,788.00. Required notifications have been sent and disconnection notifications delivered.

Correspondence:

* Reminder from Streamline that the Website fee will increase from $75 to$90 per month beginning January 2024.
* DTSC - Community Update notifying the District of the Public Comment Period for the Proposed work plan for stabilization of mischaracterized waste from alco Iron and Metal delivered to Clean Harbors.
* P G & E notification of essential use non-exempt status. As the district has backup generation that can support critical load for up to 2 hours, the district does not qualify as exempt.
* Solar information from Cultivate Power West Office and ESA inquiring if the district would be interested in leasing property for solar plants.

Public Time:

No Public Time

District Business:

Mario presented his November/December operators report. Called out for a broken water line at the WWTP. Found broken 4” water line. Installed a new section of damaged pipe. R & R Plumbing was called out to unplug sewer backup on Meadow. Customer at 43316 Hwy 58 called to have water shutoff for repairs.

Jeff provided updates on projects:

* Sewer Main Inspection Project – P & P prepared the quarterly reimbursement report for approval and signature. Jeff indicated that a 6-month extension to the project was submitted to the State. Jeff was not able to coordinate with Nation Plant Services but will reach out to them now that the valves have been uncovered. P & P will move forward with the drawings from the inspection.
* WWTP Engineering – Jeff has met with Avantus regarding the new location layout. Avantus will draft an easement agreement for the district’s consideration. Self0-Help is working on the funding for the CEQA addendum needed resulting from the new location.
* The new Hydro Tank will need additional support for the foundation. There is a design change to a small vertical pump which will make it easier to perform maintenance. Will review changes with Mario and place the order with Tiger Tank.
* CRC EHO-SEP – Richard and Jeff continue to work with Juan Campos on the Project. Was not able to make contact with Juan regarding the final project details.

Community Development Block Grant Application was submitted requesting funding for replacing the electrical panel at Well #2. This will complete the needed updates and support the Hydro Tank/Booster replacement.

Resolution 2023-02 was presented authorizing the CDGB Application and approving signing authority. On a motion by Albert Ghilarducci, second by Mike Burleson, Resolution 2023-02 was adopted by roll call: Garcia-yes; Abert Ghilarducci-yes; Montemayor-yes; Samuel Ghilarducci-yes; Burleson-yes.

Attorney – Nothing

Secretary –Reminded board any spouse or guest payments need to be paid directly to the Chamber. Cost $30.00.

Chairman – Expressed thanks to the Chamber for organizing the Community Holiday Dinner and Meeting. Very nice event.

Directors – Nothing

With no additional business, the meeting was adjourned at 5:58 P.M. The next meeting is scheduled for January 17, 2024, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board