## REGULAR MEETING – BUTTONWILLOW COUNTY WATER DISTRICT

SEWER, KERN MUTUAL, BID#1, WSV DISTRICT

MAY 18, 2022

The regular meeting of the Board of Directors of the Buttonwillow County Water District was called to order by Chairman Richard Garcia at 5:30 PM at the Ag Center, 289 Main Steet, Buttonwillow, CA.

The following directors were present: Richard Garcia, Mike Burleson, Vanessa Montemayor and Samuel Ghilarducci.

Others in attendance: Regina Houchin, Mario Cervantes, Jeff Eklund, Tom Vontz, Attorney Tom Schroeter, and telephonically Melissa Bergen, Self-help Enterprises.

The minutes of the April 20, 2022 meeting were read and approved on a motion by Vanessa Montemayor, second by Mike Burleson. Carried. (Ayes 4 – RG, VM, SG, MB; Absent 1- AG)

# Accounts Payable

The Board reviewed the accounts payable for May 18, 2022. On a motion by Mike Burleson, second by Vanessa Montemayor, the following were approved for payment:

 M & O – Sewer $ 15,319.66 Vouchers #4616-4635

 General – Water $ 12,639.23 Vouchers #4616-4635

 Well #2 $ 1,833.54 Vouchers #4616-4635

 Well #3 $ .00 Vouchers #4616-4635

 Well #4 $ 1,291.39 Vouchers #4616-4635

 Well #5 $ 3,741.85 Vouchers #4616-4635

 Less: P/R Tax $ ( 22.96) to be paid with Payroll Returns

for a cash disbursement total of $34,802.71. Carried (Ayes 4 – RG, VM, SG, MB; Absent 1- AG)

Cash Account balance information, disbursement analysis and P G & E summary were provided by the secretary and reviewed by the Board.

# Accounts Receivable

Board members reviewed the delinquent accounts receivable report. Customer accounts over 90 days reduced from $21,559.34 to $20,099.85. Accounts are being monitored for those that set up payment arrangements. Melissa Bergen reminded the board of Self-Help funding that was available to the customers if they qualified.

Correspondence:

None

Public Time:

None

District Business:

With no objections, Item D was moved to top of District Business. Tom Vontz reported to the board that he found out he had insurance to cover the damage of the septic tanks. Tom reported that he had been contacted by Code Compliance to remedy the issue. Tom again asked about hooking up at the rear of the house along the unimproved road. The district would not install a mainline in that location and should Tom want to proceed, it would require him to hire an engineer and pay all costs. The board reminded Tom that the district is in the process of videoing the lines which would show all connection. It was decided to wait for the project to reveal any connection prior to moving forward.

Jeff Eklund reported that Tom Dodson’s subconsultants are wrapping up the field surveys and will report on constraints for the site. They will prepare the initial study documents to bring before the Board. P & P will complete the engineering report and Report of Waste Discharge once the constraints

are provided. Once CEQA is completed and the final reports are submitted, the funding application can be completed, and the project design would follow.

Jeff presented the board with a sewer Main Inspection Contract. After review, P & P recommended National Plant Services Inc to perform the services. After discussion, a motion was made by Sam Ghilarducci, second by Vanessa Montemayor to accept and sign the contract with national Plant Services, Inc. Motion Carried (Ayes 4 – RG, VM, SG, MB; Absent 1- AG)

The board discussed moving forward with the rate increase as approved by the Prop 218 Hearings. After hearing from Attorney Schroeter and reviewing operating costs, it was moved to increase the rates effective 6/1/2022 on a motion by Samuel Ghilarducci, second by Vanessa Montemayor & carried. (Ayes 4 – RG, VM, SG, MB; Absent 1- AG) Regina would notify customers with their bills of the increase.

Mario Cervantes presented his April/May monthly report.

As noted above additional information has been requested prior to approval of the Water Usage bill received from Buena Vista Water Storage District.

Attorney – Nothing

Secretary – Still waiting for ethic training certificates from Richard Garcia and Samuel Ghilarducci

Chairman – Nothing

Directors – Nothing

With no additional business, the meeting was adjourned at 6:32 P.M. The next meeting is scheduled for June 15, 2022, at 5:30 PM.

Minutes submitted by Regina Houchin, Secretary to the Board